



CFA Institute®
Asia-Pacific
Research Exchange

New Zealand Finance Colloquium 2024

CFA Institute

**Asia-Pacific Research Exchange
(ARX)**

**Best Paper Award
Submission Guide**



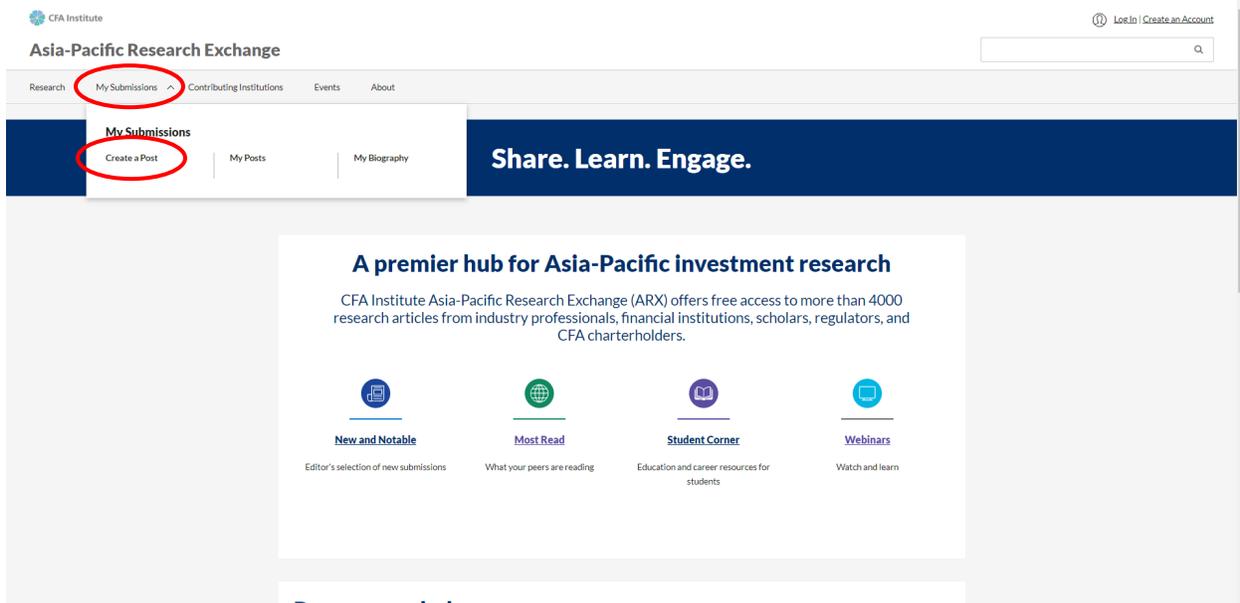
STEP 1

Visit www.arx.cfa with your internet browser, preferably Google Chrome

The screenshot shows the homepage of the CFA Institute Asia-Pacific Research Exchange. At the top left is the CFA Institute logo and the text "CFA Institute Asia-Pacific Research Exchange". To the right of the logo is a search bar and links for "Log In" and "Create an Account". Below the header is a navigation menu with "Research", "My Submissions", "Contributing Institutions", "Events", and "About". A dark blue banner with the text "Share. Learn. Engage." spans the width of the page. Below the banner is a central white box with the heading "A premier hub for Asia-Pacific investment research" and a paragraph: "CFA Institute Asia-Pacific Research Exchange (ARX) offers free access to more than 4000 research articles from industry professionals, financial institutions, scholars, regulators, and CFA charterholders." Below this text are four columns, each with an icon and a title: "New and Notable" (Editor's selection of new submissions), "Most Read" (What your peers are reading), "Student Corner" (Education and career resources for students), and "Webinars" (Watch and learn).

STEP 2

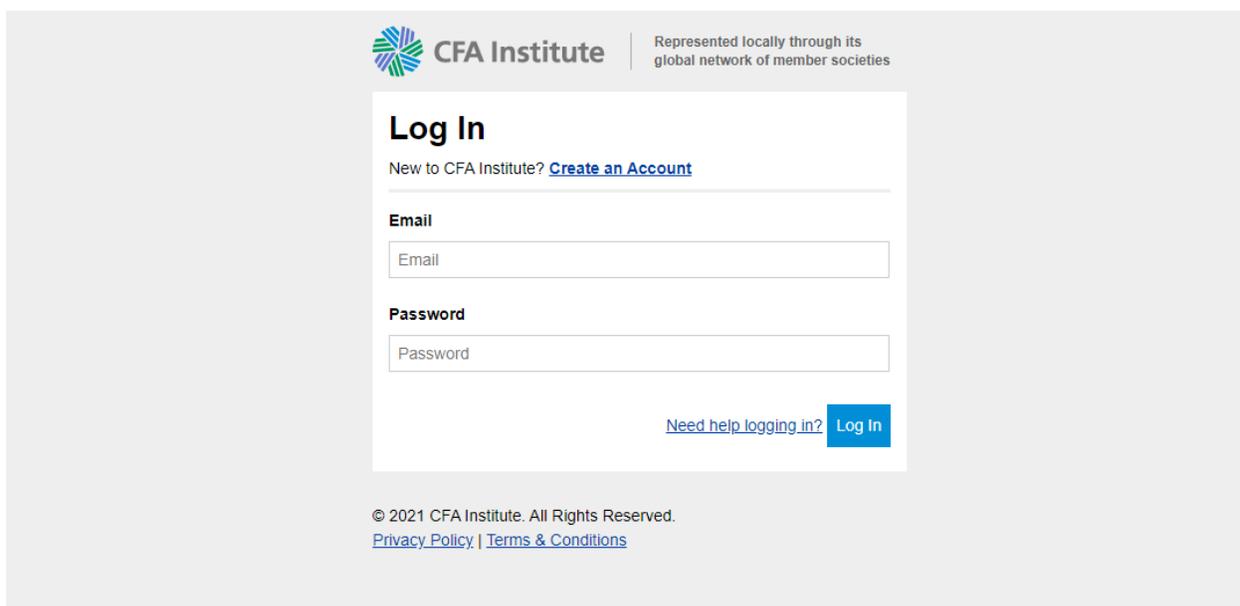
Click on My Submissions --> Create a Post. In here you will be asked to log in.



The screenshot shows the website's navigation menu with 'My Submissions' highlighted. Below it, the 'My Submissions' sub-menu is visible, with 'Create a Post' circled in red. A dark blue banner with the text 'Share. Learn. Engage.' is positioned to the right of the sub-menu. The main content area features a heading 'A premier hub for Asia-Pacific investment research' and a list of featured articles: 'New and Notable', 'Most Read', 'Student Corner', and 'Webinars'.

STEP 3

Register for an account or login with existing CFA Institute account should the content poster has one.



The screenshot shows the 'Log In' page. It includes the CFA Institute logo and the text 'Represented locally through its global network of member societies'. The 'Log In' form has a link for 'New to CFA Institute? Create an Account'. Below are input fields for 'Email' and 'Password'. At the bottom of the form is a link for 'Need help logging in?' and a blue 'Log In' button. The footer contains the copyright notice '© 2021 CFA Institute. All Rights Reserved.' and links for 'Privacy Policy' and 'Terms & Conditions'.

STEP 4

On the “Create a Post” page, fill in the required details (title, description, author name)



Research My Submissions Contributing Institutions Events About

Asia-Pacific Research Exchange > My Submissions > Create a Post

Create a Post

Title of Post

Title *
75 character maximum

Subtitle
75 character maximum

Description

This description will appear in browse and search results on ARX. It should be a short summary of your post.

Description *
250 character maximum

Authors

Author name(s)
Enter the name of each author separated by commas

STEP 5

Under “Link to Your Post”, please select “I need to upload a file (PDF only)”

Authors

Author name(s)
Enter the name of each author separated by commas

Link to Your Post

Link to the content that you would like to post on ARX. This can include articles, PDFs, videos, podcasts, and presentations.

Content source *

I'm linking to content that is already online (recommended)

I need to upload a file (PDF only)

Upload a PDF file *

STEP 6



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Click the “Browse” button and select the PDF file to upload Under “About Your Post”, fill in the required details.

Authors

Author name(s)

Enter the name of each author separated by commas

Link to Your Post

Link to the content that you would like to post on ARX. This can include articles, PDFs, videos, podcasts, and presentations.

Content source *

I'm linking to content that is already online (recommended)

I need to upload a file (PDF only)

Upload a PDF file *

Browse

STEP 7

Please include “2024NZFC” at the front of the title of your submission and name of PDF file

e.g: 2024NZFC_ *YOUR REPORT TITLE*

STEP 8

Check both boxes under “Declaration and Disclaimer”, then click “Submit for Publication”.



Declaration and Disclaimer

- I certify the item being submitted is an original piece of work, and does not include plagiarism.
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